

## **AUXILIUM COLLEGE (Autonomous)**

*(Re-Accredited by NAAC with A Grade with a CGPA of 3.41)*

**Gandhi Nagar, Vellore - 632 006**

### **PASSING THE PREVIOUS MINUTES OF THE MEETING**

The eighth ordinary meeting of the academic council was held at 11.00 am on Thursday 19<sup>th</sup> June 2014. The meeting started with a prayer by Dr.(Sr.) Ugini fatima Mary. L., Principal and Chairperson. The Chairman then introduced the new members and welcomed the members of the academic council. Dr.(Sr.) Ugini fatima Mary presented the minutes of the seventh academic council which was held on 18<sup>th</sup> June 2013 and it was passed.

### **RATIFICATION OF THE QUESTION PAPER AND THE SUPPLEMENTARY EXAMINATION**

#### **ENVIRONMENTAL STUDIES:**

Ms. Isabella Rosaline, chairman of Botany board presented the new question paper pattern for the paper Environmental Studies. The Chairman also informed that the questions are set from the question bank. A Continuous Assessment Examination for 25 marks with Section A:  $10 \times 1 = 10$  marks, Section B:  $5 \times 2 = 10$  marks (any five questions out of seven), and  $1 \times 5 = 5$  marks (any one question out of three) and Semester Examination for 50 marks with Section A:  $30 \times 1 = 30$  marks, Section B:  $5 \times 2 = 10$  marks (any five questions out of eight), Section C:  $2 \times 5 = 10$  marks (any two questions out of 4) is conducted to the 2nd year Undergraduate students in the 4th semester for the students admitted from 2012-2013 onwards for ratification. Dr.Sr.Ugini Fatima Mary explained that many students failed in the paper on environmental studies during last semester examination and the staff of the college took initiative and prepared a question bank book for the benefit of students. Ms. Hema Nalini, teacher representative of the academic council explained that the book bank was very useful for the arts group students as they do not have any touch with the science paper. The question paper pattern was then ratified.

#### **SUPPLEMENTARY EXAMINATION:**

Sr.Alice K.T, Controller of Examinations presented the reforms of Examination Committee to allow an Undergraduate student with one arrear paper in the final semester in the April 2014 exam to appear for the Supplementary Examination in June 2014, for ratification. Dr.Allapichai and Mr.Kalaiarasan asked on the number of failures in the examination as the college admits students only on the merit basis for which the Chairperson replied that the college does not admit students on merit basis. Students from rural area are admitted to different courses for their betterment. The supplementary examination was then ratified.

## **BUSINESS BROUGHT FORWARD:**

### **DEPARTMENT OF TAMIL:**

Dr.(Sr.) Arokia Jayaceli , chairman of the Tamil board presented the Syllabi for Part I Tamil for B.A./B.Sc./B.Com./B.B.A./B.C.A, 1st, 2nd, 3rd and 4th semester for the students admitted from 2014-2015 onwards and Non Major Elective: Tamil for the students who have opted for other languages admitted from 2012- 2013 onwards for approval. Dr.Allapichai enquired whether Tamil paper was included for the second year commerce students for which Dr.Sr.Arokia Jayaceli replied that Tamil paper is not included for the 2<sup>nd</sup> year commerce students. The syllabi were then approved.

### **DEPARTMENT OF HINDI:**

Dr.(Ms.) Elsamma Cherian , chairman of the Hindi board presented the Syllabi for Part I Hindi for B.A/B.Sc, 3rd and 4th semester for the students admitted from 2013-2014 onward for approval. The syllabi were then approved.

### **DEPARTMENT OF ENGLISH:**

Dr. Ms.Vernum Cecilia, chairman of the English board presented the Syllabi for Part II English Paper I and II for the students admitted from 2014-2015 onwards, Allied papers for BA English for 1st, 2nd, 3rd and 4th semesters for the students admitted from 2014-2015 onwards , Core Papers of 5th and 6th semesters , Non Major Elective paper on Soft Skills, Skill Based Elective paper : Language skills for competitive Examination for the students admitted to BA English from 2012-2013 onwards, Skill Based Elective paper: Everyday English for the students admitted from 2014-2015 onwards, Core papers on English Language and Applied Linguistics for students admitted to MA English from 2014-2015 onwards and core papers of 3rd and 4th semesters for the students admitted from 2013-2014 onwards for approval. The syllabi were then approved.

### **DEPARTMENT OF MATHEMATICS:**

Dr. (Sr.) Elizabeth Sebastian, chairman of the Mathematics board presented the Syllabi of core papers of 1st and 2nd semester for the students admitted to M.Sc., Mathematics from 2014-2015 onwards, Core papers of 3rd and 4th semester for the students admitted from 2013-2014 onwards for approval . Dr.Allapichai enquired on the reduction of the number of candidates to M.Phil Mathematics course for which the chairman replied that there are no approved guides to guide the M.Phil candidates and the work load for an approved staff is more when many number of students are admitted. Dr.Allapichai told the department shall workout on it in the future. The Syllabi were then approved.

#### **DEPARTMENT OF ZOOLOGY:**

Dr.(Sr.) Mary Josephine Rani, chairman of the Zoology board presented the Syllabi of Main Practical for B.Sc and M.Sc Zoology for the students admitted from 2014-2015 onwards for approval. The syllabi were then approved.

#### **DEPARTMENT OF BOTANY:**

Ms. Isabella Rosaline, chairman of the Botany board presented the Syllabi for Allied Botany: Paper I and II for the students admitted from 2013 – 2014 onwards and Skill based Elective papers for the students admitted from 2013- 2014 onwards for approval. The syllabi were then approved.

#### **DEPARTMENT OF PHYSICS:**

Dr.Ms. Nisha Santhakumari, chairman of the Physics board presented the Syllabi for M.Sc. Physics for the students admitted from 2014 – 2015 onwards for approval. Dr.Sr.Ugini Fatima Mary informed Dr.Allapichai and Mr.Kalaiaarasan that a new Postgraduate course in Physics is going to be started from the current academic year. The syllabi were then approved.

#### **DEPARTMENT OF COMPUTER SCIENCE:**

Sr.Alice.K.T, chairman of the Computer Science board presented the Syllabi for B.Sc. Computer Science and BCA for the students admitted from 2014-2015 onwards, Core Elective and Skill based Elective papers of the 5th and 6th semester for the students admitted from 2012-2013 onwards and Main papers for M.Sc., and M.Phil Computer Science for the students admitted from 2014-2015 onwards for approval. The syllabi were then approved.

#### **DEPARTMENT OF COMMUNICATION MEDIA:**

Sr.Juliana Agnes Victor, Chairman of Communication Media board presented the syllabi for B.Sc. Visual Communication for the students admitted from 2014-2015 onwards, and Core Main papers of M.Sc. Electronic Media for 3rd and 4th semesters for the students admitted from 2013-2014 onwards for approval. The syllabi were then approved.

## **DEPARTMENT OF BUSINESS ADMINISTRATION:**

Dr.(Ms.)Beulah Suresh , chairman of the Business Administration board presented the syllabi of Core papers for the students admitted to MBA from 2013-2014 onwards and Skill based Elective papers for the students admitted from 2013-2014 onwards for approval. The syllabi were then approved.

## **DEPARTMENT OF PHYSICAL EDUCATION:**

Dr. (Ms.) Mary Reethammal, Chairman of the Physical Education board presented the Syllabi of Skill based Elective paper: Yoga for the students admitted from 2013 -2014 onwards for approval. Suggestions were given by the Chairperson and Vice principals of Shift I and II to increase the number of candidates and batches as many students are interested in yoga. Dr.Ms.Mary Reethammal replied that yoga shall be given as a Skill based Elective paper for two batches for the 1<sup>st</sup> and 2<sup>nd</sup> year students of shift I and II. The syllabi were then approved.

## **EXAMINATION REFORMS:**

Sr. Alice K.T, Controller of Examinations presented the examination results for ratification. The results were then ratified. Sr.Alice also proposed the suggestions made by the Committee of Examination reforms to remove the Non-Major Elective papers from Postgraduate courses to take effect from the batch of students admitted in 2013-2014 onwards. The current batch students who have only one arrear paper in any semester can appear for the supplementary examination from June 2015 onwards and a 3<sup>rd</sup> CA examination to be conducted for those Ist year students who score less than 8 out of 20 in the Ist Semester from the academic year 2014-2015 onwards for approval. Dr.Allapichi suggested that a 3<sup>rd</sup> CA examination can be conducted for all the students and best two out of three CA can be taken as Internal marks for which the Controller and chairperson replied that the CA is centralized in Auxilium College and there will be no sufficient time to complete the portion if a third CA is conducted. Dr.Allapichai also suggested providing 1 regular and 3 arrear attempts for the students in the semester examination and when the CA mark is low and if the student has passed in semester examination the marks obtained for 75 shall be converted to 100. Academic council members appreciated the suggestion made by Dr.Allapichai and the Controller of examination informed that it may be implemented in the future for the benefit of students. The examination reforms were then approved.